

ADVERTISEMENT OF VACANCIES

A. DEPARTMENT OF AGRICULTURE

AGRICULTURAL OFFICER I J/G “K” (6 POSTS)

Responsibilities

- Coordinate activities in one of the following areas: Crop production, Land development, Agriculture extension and project Management.

Requirements

- Bachelor of Science Degree in any of the following fields:-Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Natural Resources Management, Agribusiness, Agriculture Extension, Agricultural Education or any other relevant and equivalent qualification from a recognized institution.

AGRICULTURAL OFFICER III J/G “H” (10 POSTS)

Responsibilities

- An officer at this level will be deployed in a division or in an agriculture training center. Duties and responsibilities will involve training and advising the farmers on matters related to the crop production, land development, planning and management.

Requirements

- Kenya certificate of Secondary Education (KCSE) Mean grade of C or its equivalent.
- Diploma in any of the following: Agriculture, food technology, Agriculture & Home economics, Agriculture Education, Horticulture, or any other relevant qualification from recognized institutions.

B. DEPARTMENT OF YOUTH & SPORTS

COUNTY DIRECTOR OF SPORTS, JOB GROUP “R”

Duties and Responsibilities

- Develop and Implement sports and recreational programs and policies;
- Creation of awareness on sporting activities in the County including following up on Implementation of related projects;
- Offer advisory and counseling services to sportsmen and women;

- Supervise sports personnel, coordinate and regulate workers in developing sports;
- Oversee the improvement and maintenance of sports facilities in the county;
- Coordinate and promote ward, sub-county, inter-county and national sports programs and
- Identify local talent and give recommendation to sports organizations/ institutions or specialized groups for absorption or funding.

Requirements for Appointment For appointment

- Be a Kenyan citizen;
- Have a minimum of ten (10) years' relevant experience in sports management three (3) of which at the level of Assistant Director Sports and above or its equivalent and relevant position in the Public service or Private sector;
- Be a holder of a Bachelor's degree in Sports Management/Physical Education from a recognized institution;
- Master's degree in Sports Management/Physical Education or any other relevant qualifications from a recognized institution;
- Demonstrate track record and achievements in management of sports;
- Have undergone a senior management course for a period of four (4) weeks;
- Be conversant with the legal framework governing sports management;
- Have excellent communication and interpersonal skills;
- Be self-driven with a lot of initiative and drive;
- Be Proficiency in computer applications skills;
- Demonstrate understanding of and commitment to the values and principles outlined in Articles 10 and 232 of the Constitution and I) satisfy the requirements of Chapter 6 of the Constitution of Kenya.
- Possession of a Master's degree will be an added advantage.

SPORT ASSISTANT III JOB GROUP “H” (3 POSTS)

Responsibilities

- Undertaking training of sports person and other trainees in specific sport discipline; identifying and reporting suitable sport venues; conducting fitness classes; keeping track records of trainees; imparting sport skills to athlete and other trainees; administering first aid for minor sport injuries; and gathering relevant sport information from the field and other relevant bodies.

Requirements

- Kenya certificate of secondary Education KCSE Mean grade of C+ (Plain) with at least C- (Minus) in either English or Kiswahili and Biology and a pass in mathematics or Equivalent Qualifications from a recognized institutions;

- Diploma in Sports administration or equivalent qualifications from recognized institutions and;
- Certificate in First Aid from a recognized Institutions.

DEPARTMENT OF PUBLIC SERVICE MANAGEMENT & ADMINISTRATIONS

COUNTY DIRECTOR OF ADMINISTRATION JOB GROUP R (1 POST)

Responsibilities

- Organization, direction, control and coordination of the functions of administration and public service in the County.
- Initiate development of the appropriate County Departmental policies, legal and institutional frameworks for the implementation of the mandate of administration and public service.
- Ensure operationalization of service delivery in all the devolved units in the County, Sub-Counties and Wards.
- Handle administrative matters, human resource issues and manage inventories of the administrative tools, equipment and other required assets related to the department.
- Preparation of departmental plans and budgets.
- Ensure strict compliance with all financial, budgetary and procurement procedures.
- Ensure timely, efficient communication and coordination of administration and public service departmental affairs.
- Interpret and apply National and County laws and other related statutes in line with the County goals and objectives.
- Any other duties as may be assigned from time to time.

Requirements for Appointment

- Must have a Bachelor's Degree in Public Administration or Business Administration or Social Sciences from a University recognized in Kenya;
- A Master's degree in Public Administration, Public Policy, Business Administration or Development Management from a recognized Institution will be an added advantage;
- Have at least ten (10) years relevant working experience, five (5) of which must have been in a Senior Managerial position in the Public Sector;
- Must have done a Senior Management Course lasting not less than one(1) month from a recognized institution in Kenya;
- Demonstrate a high degree of professional and technical competence in work performance and results;
- Must be computer literate.

- Satisfy the requirements of Chapter Six of the Constitution

DEPUTY DIRECTOR HUMAN RESOURCE MANAGEMENT J/G “Q” (1 POST)

Duties and Responsibilities:

- Oversee the development and implementation of Human Resource Management Strategies and Policies;
- Coordinate the implementation of Human Resource functions relating to staff Recruitment, placement, career development, staff promotion, performance management, training and development, administration of salary and employee benefits; and ensure good employee relations and staff welfare programs;
- Provide technical and professional advice to various stakeholders on provisions of the Constitution, labour laws and International Labour Conventions on matters relating to management of employees;
- Ensure compliance with various statutory and regulatory requirements;
- Ensure preparation and consolidation of the Departmental budget;
- Co-ordinate achievement of Performance Contract Targets.
- Co-ordinate staff matters and provide staff leadership that harness the strengths of all individuals;

Requirements for Appointment:

- Master’s Degree in Human Resource Management/Development/Business Administration or Public Administration or equivalent qualifications from a recognized institution;
- Bachelor’s degree in Human Resource Management / Development / Business Administration or Public Administration, or any other social science from a recognized institution;
- Must be a member of IHRM
- Higher National Diploma in Human Resource or CHRP
- Must have over 10 years’ relevant experience, five (5) of which should have been at managerial level handling Human Resource Management or Administrative functions in a reputable institution;
- Evidence of proficiency and knowledge in Computer Applications;
- Meet the requirements of Chapter Six of the Kenyan Constitution on Leadership and Integrity;

SUB COUNTY ADMINISTRATOR, JOB GROUP ‘Q’ (1)

Duties and Responsibilities

- An officer at this level may be deployed at the headquarters or in the field office.
- Duties and responsibilities at the Headquarters will entails:-
- Implementing, reviewing and interpreting administrative policies, strategies, procedures and programme;
- Managing and serving the general administration services;
- Implementing public service reforms;
- Facilitating maintenance of infrastructure and facilities;
- Planning coordinating office accommodation;
- Managing county government assets;
- Duties and Responsibilities in the field office will entail:-
- Ensuring services delivering in the area of jurisdiction;
- Facilitating mobilization and ensuring prudent utilization of resources;
- Developing programme and project to empower community;
- Facilitating citizen participation in the development of policies, plans and delivery of services in the area of jurisdiction;
- Facilitating intra and inter-governmental relations and conflicts resolutions;
- Overseeing safe custody of government assets in the area of jurisdiction;
- Ensuring compliance with legal, statutory and regulatory requirements in the area of jurisdiction; and
- Ensuring compliance with national values and principles of good governance;
- Identify development projects;
- Disseminating information to the public; and
- Providing linkage between the office and the community.

Requirements for Appointment

- For appointment to this grade, an officer must have:-
- Served in the grade of Assistant Director Administration services/Deputy sub county Administrator, for a minimum period of three (3) years or in a comparable and relevant position in the Public Service or Private Sector;
- Bachelor's degree in any of the following disciplines:-Public Administration; Business Administration /Management, Community Development or any other Social Science from a recognized institution;
- Masters degree in any of the following disciplines: Public Administration; Business Administration/ Management , Community Development or any other Social Science from a recognized institution;
- Diploma in advance Public Administration or equivalent qualification from a recognized institution;

- Certificate in strategic Leadership Development Programme lasting not less than six (6) weeks or equivalent qualification from a recognized institution;
- Certificate in computer applications skills from a recognized institution; and
- Demonstrated managerial, administrative and professional competence .in work performance and result.

PRINCIPAL WARD ADMINISTRATION OFFICER/PRINCIPAL WARD ADMINISTRATOR, (2) (JOB GROUP N)

(BULAPESA & NGAREMARA WARDS)

Duties and responsibilities

- An officer at this level may be deployed at the headquarters or in the field office.
- Duties and responsibilities at the headquarters will entail:
 - Initiating and implementing administrative policies, strategies, procedures and program
 - Managing and supervising the general administrative functions
 - Facilitating maintenance of infrastructure and facilities
 - Overseeing transport management
 - Planning and coordinating office accommodation
 - Overseeing development and updating of office equipment and furniture inventory
 - Managing premises, assets and insurance policies

Duties and responsibilities in the field office will entail

- Overseeing effective service delivering in the area of jurisdiction:
- Developing program and projects to empower the community:
- Coordinating and facilitating citizen participation in the development of policies, plans and delivery of services
- Facilitating inter-governmental relations and conflict resolutions:
- Overseeing safe custody of county government assets in the area of jurisdiction:
- Coordinating and liaising with other directorates and department in the area of jurisdiction:
- Ensuring compliance with legal, statutory and regulatory requirements:
- Ensuring compliance with national values and principles of good governance:
- Coordinating citizen participation in governance in the area of jurisdiction ;
- Enhancing administrative capacity for effective functions and governance at the local level:
- Identifying development projects:
- Disseminating information to the public: and
- Providing linkage between the office and the community.

Requirements

For appointment to this grade, an officer must have:-

- Served in the grade of chief administration officer/chief ward administrator, for a minimum period of three (3) years:
- Bachelor's degree in any of the following disciplines:-public administration :Business Administration /management, community Development or any other social sciences: plus a certificate in management course lasting not less than four (4) weeks or equivalent qualification from a recognized institution.

OR

- Diploma in any of the following disciplines:-Public Administration; Business Administration/Management, Community Development or any other social science; plus a Supervisory Management course or equivalent qualification from a recognized institution.
- Certificate in computer applications from a recognized institution; and
- Demonstrated merit and ability as reflected in work performance and results.

HUMAN RESOURCE MANAGEMENT OFFICER II, JOB GROUP 'J' (4 POST)

Duties and Responsibilities:

- This is the entry and training grade in this cadre. An officer at this grade will perform a variety of Human Resource Management duties of limited scope and complexity under the guidance and supervision of a more senior officer in a medium sized department or in section within the human resource division. Specific duties and responsibilities will entail:
- Verification of information relating to recruitment, appointment, transfers, Human Resource Management records and complement control;
- Processing cases for the county Human Resource Management Advisory committee;
- Assisting in the implementation of the decisions there of and
- Supervising and guiding junior staff in the Division/section.

Requirements for Appointment;

For appointment to this grade, a candidate must have,

- A degree in Human Resource Management Business Administration OR Social Sciences such as Government, Sociology, Economics, Public or any other relevant qualification from a recognized university.
- A Higher National Diploma or CHRP Part II.
- Registered with institute of human resource management (IHRM)

- Computer proficient

C. DEPARTMENT OF WATER & IRRIGATION

LABORATORY TECHNOLOGIST (WATER QUALITY) JOB GROUP “H”

Responsibilities

- Maintenance of quality standard and specification; safe custody of materials and tools; timely analysis of water and sewerage samples are required.
- Analyzing water sample on regular basis through the entire water systems to ensure treated water meet set quality standard and specifications.
- Analyzing sewerage samples on regular basis
- Maintaining and operating laboratory equipment and other tools to approve standard and timely reporting of breakdown

Requirements

- Diploma in water and waste water laboratory technologist from Kenya water institute or other recognized institutions.
- Certificate in computer applications.

INSPECTOR ELECTRICAL (POWER PLANT OPTION) J/G H (1 POST)

Responsibilities

- Inspect the installations of electrical wiring for borehole generators and solar energy systems, appliance and other components
- Examine and inspect wire harness, control panels, coaxial cables and electrical jig boards for completeness of assembly.
- Examine electrical parts of boreholes generators to find out faults and carry out remedial measures.
- Participate in preparation of requisitions and orders for purchase of boreholes generators and advice procurement team on the best electrical equipment.
- Keeps and update reports of all boreholes and equipment.
- Lead a technical to carryout out rapid response to boreholes breakdowns.

Requirements

- Diploma in electrical engineering from KNEC or recognized Technical Institutions
- Certificate in computer applications

INSPECTOR WATER SUPPLY J/G H (2 POSTS)

Responsibilities

- Planning, supervising and evaluating water supply works
- Collecting and analyzing data operations and maintenance
- Supervising water supply operators and artisans
- Any other duty as may be assigned from time to time.

Requirements

- Be a Kenyan citizen;
- Holds a Diploma in Water Engineering or Water Supply Technology or equivalent qualification from a recognized institution;
- Must have good inter-personal and communication skills;
- Proficiency in computer applications;
- Satisfy the requirement of Chapter Six of the Constitution.

INSPECTOR MECHANICAL (PLANT OPTION) J/G H (1 POST)

Responsibilities

- Repair and maintenance of Plants
- Inspect and test equipment's before and after repairs.
- Requirements
- Diploma in (Automotive) or other approved equivalent qualifications and;
- Valid driving license

INSPECTOR GROUNDS WATER J/G H (1 POST)

Responsibilities

- Carryout feasibility study
- Planning and designing water supply and sewage infrastructure
- Carryout research activities in various aspect

Requirement

- Diploma in water supply technology or water engineering from recognize institutions.
- Certificate in computer applications.

WATER SUPPLY OPERATOR J/G "G" (2 POSTS)

Responsibilities

- Monitoring production and quality of product in all areas
- Ensure chemical for water treatments are mixed in the right proportion
- Timely detection and rectifications of leaks and any other faults

- Continuous monitoring of stock levels
- Any other legal assignment issued from time to time

Requirements

- Certificate in water supply operator course from KEWI or equivalents from other technical Institutions
- Certificate in computer applications;

DRILLING INSPECTOR J/G “H” (1 POST)

Responsibilities

- Drilling inspector will work under guidance of senior officers
- The officer will be exposed to all aspect of drilling and inspection of drilling rigs, borehole, pump, welding and cementing operations and preparing detailed drilling inspection report.

Requirement

- Diploma in water engineering (drilling option) from KEWI or recognize institutions.
- Certificate in computer applications.

CLERICAL OFFICER - JG “F” (6 Posts)

Duties and Responsibilities

- Performs clerical duties
- Manages day to day transactions and management of book of Accounts
- Recording and managing of files and security of information materials

Requirements

- KCSE Certificate mean grade of C- Minus
- Good Communication skills
- Computer Certificate from recognized institution
- Any other professional Certificate is an added advantage

ARTISAN GRADE III J/G “G”(1 POST)

Responsibilities

- Routine checks of boreholes generators and undertakes minor service
- Attend to minor generator breakdowns
- Keep up to date records of all repairs and servicing carried out on boreholes

- Participate in training

Requirements

- Certificate in water engineering/ Artisan Plumber with government trade test III

SUPPORT STAFF JG “D” (8 Posts)

Responsibilities

- Understands how their daily responsibilities support and maintain the systems.
- Ensures handoffs to others are timely and accurate.
- Demonstrates an ability to multi-task to ensure department goals are met as planned.
- Ensures work area is free of clutter; uses only approved electrical/office equipment.
- Ensures time worked and reported is accurately reflected in accordance with federal

Requirement

- Ability to read, write and follow written directions.
- Demonstrate aptitude or competence for assigned responsibilities.
- Any other alternatives to the above qualifications as the Board may find appropriate and acceptable.

D. DEPARTMENT OF HEALTH SERVICES

MEDICAL OFFICERS JG “M” (5 Posts)

Responsibilities

- Apply the principles and procedures of modern medicine in preventing, diagnosing, caring for and treating illnesses, diseases and injuries;
- Supervise the implementation of care and treatment plans by other medical personnel,
- Conduct medical education and research activities in clinical area of work
- Participate in the development of procedures for the department
- Make decisions regarding work processes based on established guidelines
- Prioritize and organize work to meet changing conditions and any other roles and responsibilities that may be assigned from time to time

Requirements for Appointment.

- Must be a Kenyan citizen.
- Must have Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from a recognized institution.
- Must have successfully completed a one year internship from a recognized institution.
- Must possess a valid practicing license from the Medical Practitioners and Dentist Board.

- Certificate in computer application skills from a recognized institution.
- Must meet the requirement of the Chapter Six of the Constitution of Kenya.

REGISTERED CLINICAL OFFICER III JG “H” (9 POSTS)

Roles and responsibilities

- To apply advanced clinical procedures for treating and preventing diseases, injuries, and other physical or mental impairments.
- To carry out clinical and/or surgical procedures, patient care procedures, medical protocols and testing procedures
- Participate in the development of clinical procedures for the department
- Make clinical decisions regarding work processes based on established guidelines
- Prioritize and organize clinical work to meet changing conditions and any other roles and responsibilities assigned from time to time Minimum

Requirements.

- Must be a Kenyan citizen.
- Must have at least a diploma in Clinical Medicine and Surgery from KMTC or other recognized training institutions.
- Must have undergone an internship program.
- Must be registered by the Clinical Officers’ Council of Kenya.
- Must possess a valid practicing license from Clinical Officers’ Council of Kenya.
- Training in computer application skills will be an added advantage.
- Must meet the requirements of Chapter Six of the Constitution of Kenya.

KENYA REGISTERED COMMUNITY HEALTH NURSE J/G “H” (20) POSTS

Duties and Responsibilities

- Assessing, planning, implementing nursing interventions and evaluating patient’s outcomes.
- Providing appropriate healthcare services including Integrated Management of Childhood illness (IMCI), immunization, PMTCT, ante-natal care and delivery Providing health education and counselling to patients/clients and community on identified health needs.
- Referring patients and clients appropriately.
- Facilitating patients’ admission and initiating discharge plans.
- Maintaining records on patients/clients health condition and care.
- Ensuring a tidy and safe clinical environment and collecting and compiling date.

Requirements for Appointment

- Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution:
- Registration Certificate issued by the Nursing Council of Kenya;
- Valid practicing license from the Nursing Council of Kenya;
- Certificate in Computer Application Skills from a recognized institution; and
- Valid Certificate of Good Conduct.

KENYA ENROLLED COMMUNITY HEALTH NURSE J/G “G” (10) POSTS

Duties and Responsibilities

- Assessing, planning, implementing nursing interventions and evaluating patient’s outcomes.
- Providing appropriate healthcare services including Integrated Management of Childhood illness (IMCI), immunization, PMTCT, ante-natal care and delivery Providing health education and counselling to patients/clients and community on identified health needs.
- Referring patients and clients appropriately.
- Facilitating patients’ admission and initiating discharge plans.
- Maintaining records on patients/clients health condition and care.
- Ensuring a tidy and safe clinical environment and collecting and compiling data.

Requirements for Appointment

- Certificate in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution:
- Registration Certificate issued by the Nursing Council of Kenya;
- Valid practicing license from the Nursing Council of Kenya;
- Certificate in Computer Application Skills from a recognized institution; and
- Valid Certificate of Good Conduct.

LABORATORY TECHNOLOGIST III JG “H” (3) POSTS)

Roles and responsibilities

- Conduct routine and complex hematological, clinical chemistry, histological and serological tests
- Conduct laboratory procedures involving manual or automated techniques
- Prioritize and organize work to meet changing and multiple demands and any other roles and responsibilities assigned from time to time

Requirements.

- Must be a Kenyan citizen.
- Must possess a diploma in Medical Laboratory Technology/Sciences from a recognized institution.
- Must be registered with Kenya Medical Laboratory technician and technology Board (KMLTTB).
- Must possess a valid practicing license from KMLTTB.
- Must meet the requirements of Chapter Six of the Constitution of Kenya.

HEALTH RECORDS INFORMATION OFFICER III J/G “H” (4 POSTS)

Roles and responsibilities

- Registering and booking appointments for patients/clients patient scheduling Storing and retrieving medical Records and Documents.
- Gathering data from different sources e.g. Laboratory, X-Ray,
- Updating the Electronic Medical Records on daily
- Undertake data analysis relevant to project activities and dissemination at facility
- Work closely with the clinical team and community link persons in data collection, review of facility data and data for community activities with a view of identifying missed opportunities in HIV service delivery and strengthening the referral mechanism.
- Assisting with the production of summary tables and graphics for health facility data and provide monthly performance feedback to health facilities on HIV service delivery against set targets.
- Support clinical and community staff in utilization of data collection tools, collation and dissemination of data.
- Review facility achievements against indicator targets with a view to strengthening reporting as well as decision

Requirements

- Be a Kenyan Citizen
- Diploma in Health Records and Information Technology from a recognized institution; • Registered with relevant professional body
- Use of EMR and DHIS is an added advantage; and
- Certificate in computer application skills from a recognized institution

NUTRITION OFFICER III JG “H” (7 POSTS)

Roles and Responsibilities

- Planning, formulating and managing therapeutic diets
- Being the resource person on nutrition in the health team;
- Developing weaning foods with families using community resources;
- Initiating projects in the community which promote nutrition
- Supervising and guiding other staff working under the officer and other duties assigned.

Requirements

- Must be a Kenyan citizen.
- Holder of Kenya certificate of secondary Education, or its equivalent.
- Have a Diploma in Community Nutrition and Dietetics from Kenya Medical Training College or recognized institution.
- Other requirements as per the Scheme of Service for Community Nutritionists.
- Registered with the Kenya Nutrition and Dietetic Institute (KNDI).
- At least a certificate in computer application skills.
- Must meet the requirements of Chapter Six of the Constitution of Kenya.

PHARMACEUTICAL TECHNOLOGIST III J/G “H” (2 POSTS)

Responsibilities

- Receiving prescriptions for medicinal products from medical doctors and other health professionals and dispensing the drugs to patients;
- Storing and preserving drugs subject to deterioration;
- Conferring with the doctor or his assistants regarding the ordering, stocking and the pricing of the drugs.
- Ensure order and cleanliness at the pharmacy
- Perform other duties as assigned and as per the profession demands.

Minimum Requirements.

- Must be a Kenyan citizen.
- Must possess at least a Diploma in Pharmaceutical Technology from KMTCOR or other recognized training institutions.
- At least a certificate in computer application skills.
- Must meet the requirements of Chapter Six of the Constitution of Kenya.
- Registered by the appropriate body.

CLERICAL OFFICER - JG “F” (4 POSTS)

Responsibilities

- Performs clerical duties

- Manages day to day transactions and management of book of Accounts
- Recording and managing of files and security of information materials

Requirements

- KCSE Certificate mean grade of C- Minus
- Good Communication skills
- Computer Certificate from recognized institution
- Any other professional Certificate is an added advantage

NUTRITION OFFICER J/G “K” (1 POST)

Requirements

- Bachelors Degree in any of the following disciplines: Food, Nutrition and Dietetics, Dietetics/Clinical Nutrition, Food Science and Nutrition or Home Economics from a recognized institution;
- Registration by the Council of the Institute of Nutritionists and Dieticians (CIND); and
- Certificate in Computer Application Skills from a recognized institution.

MEDICAL SOCIAL WORKER J/G “H” (4 POSTS)

Requirements

- Kenya Certificate of Secondary Education(KCSE) mean grade C or its equivalent qualification; and
- Diploma in any of the following disciplines: Social Work, Sociology, Psychology, Anthropology, Mental Health or its equivalent qualification from a recognized institution.

MEDICAL SOCIAL WORKER I J/G “K” (1 POST)

Requirements

- Bachelors Degree in any of the following disciplines: Sociology, Social Works, Psychology, Mental Health, Counselling, Anthropology or equivalent qualification from recognized institution.
- In addition to the requirements, an officer must have the following key competences:
- Positive working attitude and ability to take instructions;
- Ability to get on well with the diverse workforce; and
- Integrity and commitment to producing results.

PSYCHIATRIC SPECIALIST

Requirements

- Served as an Assistant Director of Medical Services/Medical Specialist II for a minimum period of three (3) years;
- Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Medical Practitioners and Dentist Board;
- Masters degree in Psychiatry or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board;
- Certificate of Registration by the Medical Practitioners and Dentist Board.

PUBLIC HEALTH ASSISTANTS J/G “H” (8 POSTS)

Requirements

- a Kenya Certificate of Secondary Education(KCSE) mean grade of C Plain or its equivalent with at least a C+ in two science subjects and either English or Kiswahili ; and
- A Diploma in Environmental Health Science from any other recognized training institution; and
- Registered with Public Health Body

HEALTH ADMINISTRATOR J/G “H” (2 POSTS)

Requirements

- Kenya Certificate of Secondary Education(KCSE), mean grade of C- or its equivalent with at least a C in English/Kiswahili and Mathematics from a recognized institution; and
- Diploma in any of the following:- Health Management, Hospital Administration, Business Administration or its equivalent qualification from a recognized institution

COOK III JG ‘D’ (4 POSTS)

Duties and Responsibilities

A cook III will be on the job training and will perform a variety of routine tasks including preparation and cooking of foods following standard practices and procedures.

- Duties include cutting and washing raw foods, using appropriate tools and equipment and doing the actual cooking of food.
- He will also alert a more senior cook to problems or defects concerning equipment, food supplies and other unusual conditions.

Requirements for Appointment

- Kenya Certificate of Secondary Education mean grade of D- (minus) or its approved equivalent;
- A candidate must be medically fit.
- Have satisfactorily served as a Kitchen attendant for at least five(5) years

E. DEPARTMENT OF WATER & IRRIGATION

LABORATORY TECHNOLOGIST (WATER QUALITY) JOB GROUP “H”

Responsibilities

- Maintenance of quality standard and specification; safe custody of materials and tools; timely analysis of water and sewerage samples are required.
- Analyzing water sample on regular basis through the entire water systems to ensure treated water meet set quality standard and specifications.
- Analyzing sewerage samples on regular basis
- Maintaining and operating laboratory equipment and other tools to approve standard and timely reporting of breakdown

Requirements

- Diploma in water and waste water laboratory technologist from Kenya water institute or other recognized institutions.
- Certificate in computer applications.

INSPECTOR ELECTRICAL (POWER PLANT OPTION) J/G H (1 POST)

Responsibilities

- Inspect the installations of electrical wiring for borehole generators and solar energy systems, appliance and other components
- Examine and inspect wire harness, control panels, coaxial cables and electrical jig boards for completeness of assembly.
- Examine electrical parts of boreholes generators to find out faults and carry out remedial measures.
- Participate in preparation of requisitions and orders for purchase of boreholes generators and advice procurement team on the best electrical equipment.
- Keeps and update reports of all boreholes and equipment.
- Lead a technical to carryout out rapid response to boreholes breakdowns.

Requirements

- Diploma in electrical engineering from KNEC or recognized Technical Institutions

- Certificate in computer applications

INSPECTOR WATER SUPPLY J/G H (2 POSTS)

Responsibilities

- Planning, supervising and evaluating water supply works
- Collecting and analyzing data operations and maintenance
- Supervising water supply operators and artisans
- Any other duty as may be assigned from time to time.

Requirements

- Be a Kenyan citizen;
- Holds a Diploma in Water Engineering or Water Supply Technology or equivalent qualification from a recognized institution;
- Must have good inter-personal and communication skills;
- Proficiency in computer applications;
- Satisfy the requirement of Chapter Six of the Constitution.

INSPECTOR MECHANICAL (PLANT OPTION) J/G H (1 POST)

Responsibilities

- Repair and maintenance of Plants
- Inspect and test equipment's before and after repairs.

Requirements

- Diploma in (Automotive) or other approved equivalent qualifications and;
- Valid driving license

INSPECTOR GROUNDS WATER J/G H (1 POST)

Responsibilities

- Carryout feasibility study
- Planning and designing water supply and sewage infrastructure
- Carryout research activities in various aspect

Requirement

- Diploma in water supply technology or water engineering from recognize institutions.
- Certificate in computer applications.

WATER SUPPLY OPERATOR J/G “G” (2 POSTS)

Responsibilities

- Monitoring production and quality of product in all areas
- Ensure chemical for water treatments are mixed in the right proportion
- Timely detection and rectifications of leaks and any other faults
- Continuous monitoring of stock levels
- Any other legal assignment issued from time to time

Requirements

- Certificate in water supply operator course from KEWI or equivalents from other technical Institutions
- Certificate in computer applications;

DRILLING INSPECTOR J/G “H” (1 POST)

Responsibilities

- Drilling inspector will work under guidance of senior officers
- The officer will be exposed to all aspect of drilling and inspection of drilling rigs, borehole, pump, welding and cementing operations and preparing detailed drilling inspection report.
- Requirement
- Diploma in water engineering (drilling option) from KEWI or recognize institutions.
- Certificate in computer applications.

ARTISAN PLUMBER WATER & SANITATION - JG “ G” (1 Post)

Responsibilities

- Routine checks of boreholes generators and undertakes minor service
- Attend to minor generator breakdowns
- Keep up to date records of all repairs and servicing carried out on boreholes
- Participate in training

Requirements

- Certificate in water engineering/ Artisan Plumber with government trade test I

CLERICAL OFFICER - JG “F” (6 Posts)

Duties

- Performs clerical duties
- Manages day to day transactions and management of book of Accounts
- Recording and managing of files and security of information materials

Requirements

- KCSE Certificate mean grade of C- Minus
- Good Communication skills
- Computer Certificate from recognized institution
- Any other professional Certificate is an added advantage

ARTISAN GRADE III J/G “G” (1 POST)

Responsibilities

- Routine checks of boreholes generators and undertakes minor service
- Attend to minor generator breakdowns
- Keep up to date records of all repairs and servicing carried out on boreholes
- Participate in training

Requirements

- Certificate in water engineering/ Artisan Plumber with government trade test III

SUPPORT STAFF JG “D” (8 Posts)

Duties

- Understands how their daily responsibilities support and maintain the systems.
- Ensures handoffs to others are timely and accurate.
- Demonstrates an ability to multi-task to ensure department goals are met as planned.
- Ensures work area is free of clutter; uses only approved electrical/office equipment.
- Ensures time worked and reported is accurately reflected in accordance with federal

Requirement

- Ability to read, write and follow written directions.
- Demonstrate aptitude or competence for assigned responsibilities.
- Any other alternatives to the above qualifications as the Board may find appropriate and acceptable.

F. DEPARTMENT OF TOURISM & WILDLIFE

DEPUTY DIRECTOR TOURISM J/G “Q” (1POST)

Overall Responsibility:

- Formulate policies and strategies necessary for effective management of the national reserves.
- Objectives:
 - Securing the integrity of National Reserves ecosystems
 - Cost control measures
 - Effective management and conservation of wildlife inside and outside the reserves.
 - Timely and accurate reports.
- Key Tasks
- Formulating and interpreting policies on the reserves management
- Ensuring effective handling of administration issues arising from the national reserves and sanctuaries.
- Ensuring effective revenue collection
- Supervising, appraising and ensuring appropriate training of personnel.
- Ensuring preparation of accurate and timely reports.
- Ensuring visitor statistics are appropriately maintained.
- Ensuring enforcement of the National reserves rules and regulations.
- Preparing annual work plans and budgets.
- Maintaining appropriate linkages with relevant stakeholders.
- Initiating resource mobilization.
- Performing any other duties as may be assigned from time to time

Requirement.

- Educational Qualifications : Master’s Degree in Wildlife Management
- Professional Qualifications : Diploma in Management.
- Working Experience : 5 years

CONSERVANCY OFFICER J/G “K” (1 POST)

Overall Responsibility:

- Ensure effective wildlife management outside National Reserves in the county with a view to attaining set objectives
- Objectives:
- Protection of wildlife

- Effective collaboration with community in wildlife conservation
- Enhanced collaboration and linkages stakeholders
- Timely and accurate reports Cost control measures Achievement of set targets
- Ensure development of materials and delivery of trainings to the public

- Key Tasks:
 - Identify thorny conservation issues affecting diverse groups of communities
 - Development of group specific materials on various relevant topics in conservation.
 - Preparation of posters, collection of data and information suitable for advancing case at hand.
 - Planning and execution of special programs related to conservancies
 - Devise methods suitable for engagement of adults of varying receptive abilities
 - Develop information leaflets addressing various causes of human wildlife conflicts and translate them to relevant dialects.
 - Develop relevant media programs and use suitable media to communicate the same.
 - Collaborate with other relevant departments in development of joint education programs in addressing conservation issues
 - Monitoring of line Conservation Education activities
 - Liaison officer between the county government and conservancies

Requirements:

- Educational Qualifications: - Bachelor’s degree in Wildlife Conservation and Management or equivalent
- Professional Qualifications: - Diploma in Education
- Working Experience: - 3 years

GAME RANGERS J/G “D” (60 POSTS)

RECRUITMENT OF CONSTABLES RANGERS INTO THE COUNTY WILDLIFE NATIONAL RESERVES.

CORRUPTION. Bribery and other acts of corruption are against the law. All persons presenting themselves for recruitment purposes with fake/falsified documents or caught engaging in any corrupt activity are liable to prosecution. If you accept to be conned, you will lose your money or property and go to jail. Do not waste your money and risk imprisonment; NO ONE can influence the recruitment process. Report any suspicious activities/conmen to the nearest police station. County Ranger recruitment is absolutely FREE TO ALL.

The public is further notified that recruitment will ONLY be conducted at every *WARD*
Applicants are advised to drop their applications at ward administrators office in their

respective wards. Successful candidates will be issued with calling letters at the recruitment centers by the Senior Recruiting Officer. Any person purporting to recruit or issue calling letters away from recruitment centers is a conman and should be reported to the nearest police station or EACC office immediately.

Requirement

- Must be Kenyan citizen
- Must be a resident of ward indicated.
- Be in possession of valid Kenyan National Identity Card.
- Be physically and medically fit.
- Have no criminal records.
- Aged between 18 -26 years old.
- Education: A minimum of Mean grade D (plain) in KCSE.
- Female candidates must NOT be pregnant at recruitment and during training.

OFFICE ADMINISTRATIVE ASSISTANT III J/G 'G' (1 POST)

Job Description and Job Specification

Duties and Responsibilities:

- taking oral dictation; word and data processing from manuscript;
- operating office equipment; ensuring security of office records, equipment and documents, attending to visitors/clients; handling telephone calls and appointments;
- keeping an up to date filing system in the office;
- Supervision of office cleanliness; and undertaking any other office administrative services duties that may be assigned.

Requirements for Appointment:

For appointment to this grade, an officer must have:-

- Kenya Certificate of Secondary Education mean grade C- (minus) with at least C (plain) in English or Kiswahili Language or its equivalent qualification from a recognized institution;
- Business Education Single and Group Certificates (BES & GC) from the Kenya National Examinations Council in the following subjects:
- Typewriting II (40 w.p.m.)/Computerized Document Processing II
- Business English I/Communications I
- Commerce I
- Office Practice I

- Or
- Craft Certificate in Secretarial Studies from the Kenya National Examinations Council
- Certificate in Computer Applications from a recognized institution

ASSISTANT DIRECTOR TOURISM/SENIOR GAME WARDEN J/G “P” (1 POST)

- Overall Responsibility: Formulate policies and strategies necessary for effective management of the national reserves.
- Objectives:
 - Securing the integrity of National Reserves ecosystems
 - Cost control measures
 - Effective management and conservation of wildlife inside and outside the reserves.
 - Timely and accurate reports.
- Key Tasks
- Formulating and interpreting policies on the reserves management
- Ensuring effective handling of administration issues arising from the national reserves and sanctuaries.
- Ensuring effective revenue collection
- Supervising, appraising and ensuring appropriate training of personnel.
- Ensuring preparation of accurate and timely reports.
- Ensuring visitor statistics are appropriately maintained.
- Ensuring enforcement of the National reserves rules and regulations.
- Preparing annual work plans and budgets.
- Maintaining appropriate linkages with relevant stakeholders.
- Initiating resource mobilization.
- Performing any other duties as may be assigned from time to time

Requirements

- Job Specifications
 - Educational Qualifications : Master’s Degree in Wildlife Management
 - Professional Qualifications : Diploma in Management.
 - Working Experience : 5 years

CUSTOMER CARE/RECEPTIONIST JG “G” (8 POSTS)

Duties

- Consistently greets all internal and external customers in a courteous and timely manner.
- Provides assistance when possible, referring questions and problems to a higher level as appropriate.
- Models and reinforces customer service behaviors.

- Continually seeks opportunities to improve tasks that are within his or her area of control.
- Demonstrates ability to multi-task.
- Requests feedback to personal performance.

Requirement

- Minimum of certificate in customer care services and KCSE Grade of D+ and above
- 2 years of experience in a customer service environment, primarily focused on customer care.
- Excellent organization and time management skill
- Ability to maintain productivity under pressure and to multitask effectively
- Tact, diplomacy and sensitivity
- Computer literate
- Strong written and verbal communication skills
- Interested applicants **MUST** be ready to work in any of our offices.

G. DEPARTMENT OF LIVESTOCK & FISHERIES

LIVESTOCK PRODUCTION OFFICER, JOB GROUP ‘K’ RANGE MANAGEMENT (4 POST)

Responsibilities

- This is the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities at this level will entail: preparing livestock technical information; providing technical advice in animal production, livestock marketing, range management, apiculture, and ranching; promoting economic livestock farming; participating in organizing extension activities which include fields days, agricultural shows, field demonstrations, farmer field school and farm visits; participating in collaborative research activities; disseminating livestock production technologies such as construction of livestock housing and structure, milk production, pasture and fodder productions.

Requirement for appointment

- Bachelor’s degree in any of the following disciplines:- animal science, animal production, agriculture, apiculture, food science and technology, agribusiness, range management, natural resource management livestock/agricultural economics, dairy technology or agricultural education and extension from a recognized institution; and
- Certificate in computer applications from a recognized institution.

LIVESTOCK PRODUCTION OFFICERS, JOB GROUP ‘K’ ANIMAL PRODUCTION (4 POSTS)

Duties and responsibilities:-

- Preparing livestock technical information; providing technical advice in animal production, livestock marketing, range management, apiculture, and ranching;
- Promoting economic livestock farming;
- Participating in organizing extension activities which include field days, agricultural shows, field demonstrations, farmer field schools and farm visits;
- Participating in collaborative research activities;

Requirements

- Bachelor’s Degree in any of the following disciplines:-Animal Science, Animal Production , Agriculture, Apiculture, Food Science and Technology, Agribusiness, Range Management, Natural Resource Management, Livestock/Agricultural Economics, Dairy Technology or Agricultural Education and extension from a recognized institution; and
- Certificate in computer applications from a recognized institution.

ANIMAL HEALTH OFFICER JG ‘K’ (3 POSTS)

Responsibilities

- An officer at this level will work under the guidance of a senior officer, duties and responsibilities at this level will entail: - overseeing construction and maintenance of farm structure; giving advice on dip designing, siting and appraising construction; and inspection and verification of imports and export of consignments.

Requirement

- Have bachelor’s degree in any of the following disciplines;- animal health management ; animal production and health management, environmental health sciences, livestock economics or health extension from a recognized institution;
- Be registered by the Kenya veterinary board and
- Have a certificate in computer applications from a recognized institution.

FISHERIES ASSISTANT II JG ‘G’ (5 POSTS)

Responsibilities

- This is the entry and training grade for certificate holders. An officer at this level will work under the guidance of an experienced officer. Duties and responsibilities will

entail; - participating in the provision of fisheries extension services; collecting fisheries statistical data; maintaining fish handling at fish landing sites, markets and farms.

Requirements for appointment

- For appointment to this grade, a candidate must have:-
- Certificate in either fisheries management. Natural resource management or an equivalent and relevant qualification skills from a recognized institution.
- Certificate in computer application skills from a recognized institution.

ASSISTANT FISHERIES OFFICER III JG ‘H’ (3 POSTS)

Duties and Responsibilities

- Duties and responsibilities at this level will entail:- providing fisheries extension services; collecting and compiling fisheries statistical data; maintaining fish farms and hatcheries; participating in ensuring hygienic fish handling at fish landing sites, markets and farms; participating in monitoring , control and surveillance of fisheries resources and elementary water examination for signs of pollution;

REQUIREMENT FOR APPOINTMENT

- For appointment to this grade; an officer must have:-
- Served in the grade of fisheries assistant II for a minimum period of three (3) years;
- Certificate in either fisheries management, natural resource management or an equivalent and relevant qualification from a recognized institution;
- Certificate in computer application skills from a recognized institution;
- Shown merit and ability as reflected in work performance and results.

FISHERIES OFFICER II JG ‘K’ (3 POSTS)

Duties and Responsibilities

- Duties and responsibilities at this level will entail:- monitoring, control and surveillance of fisheries resources; conducting group training for fisheries ; organizing field days for fishers; providing technical advice to fishers; monitoring water bodies for signs of water pollution, invasive weeds and alien fish species; monitoring siltation of rivers, lakes and government fish farms; enforcing fisheries regulations; inspecting fish handling facilities at fish landing sites, markets and farms; ensuring compliance with existing fish/fishery products handling regulations; and promoting fish marketing and value addition,

Requirement for appointment

- Served in the grade of assistant fisheries officer III for a minimum period of three (3) years
- Certificate in computer application skills from a recognized institution, and
- Shown merit and ability as reflected in work performance and results.

ANIMAL HEALTH ASSISTANT II, JOB GROUP 'G' (4 POSTS)

Duties and Responsibilities

- carrying out simple treatment of animals; participating in disease search and reporting; demonstrating on milking techniques and external parasite control techniques such as dipping, spraying and dusting; carrying out vaccination; and
- undertaking closed castration, dehorning, de-worming, disbudding, docking, Debeaking and hoof trimming.

Requirement for Appointment

- Certificate lasting not less than two (2) years in any of the following
- Disciplines: - Animal Health Environmental Health, Animal Health and
- Production from a recognized institution:
- be registered by the Kenya Veterinary Board; and
- Certificate in computer applications from a recognized institution.

ANIMAL HEALTH ASSISTANT II, JOB GROUP 'H'(3 POSTS)

Duties and Responsibilities

- Duties and responsibilities at this level will entail:- Assisting in demonstrating on milking techniques and external parasite control techniques such as dipping, spraying and dusting; carrying out vaccination, closed castration, dehorning, deworming, disbudding, docking, debeaking and hoof trimming; carrying out simple treatment of animals; participating in disease search and reporting; undertaking Artificial Insemination and meat inspection; and enforcing slaughterhouse hygiene and meat Transport regulations.

Requirements for Appointments

- served in the grade of Animal Health Assistant II for a minimum period of
- Three (3) years;
- Certificate lasting not less than two (2) years in any of the following
- Disciplines: - Animal Health, Environmental Health, Animal Health and
- Production from a recognized institution;
- Be registered by the Kenya Veterinary Board;

- Certificate in computer applications from a recognized institution; and
- Demonstrated merit and shown ability in work performance and results.

VETERINARY OFFICER: J/G 'L' (5 POSTS)

Roles

- monitoring Veterinary Services policies, strategies and laws; planning, coordinating,
- monitoring and evaluating Veterinary programmes such as management and control
- of animal diseases and pests; control of Zoonotic diseases; animal disease outbreak
- investigation, surveillance and mapping; economic surveys and risk assessment;
- establishing and maintaining Disease Free Zones and Quarantine stations; research
- on control of ticks, tick borne diseases and acaricide resistance; safety assurance of
- foods of animal origin; regulating, inspecting, grading and licensing of
- slaughter houses, plants processing foods of animal origin, and other outlets of foods
- Derived from animals; and guiding in the development of slaughterhouse designs,

For appointment to this grade, a candidate must:-

- be in possession of a Bachelor of Veterinary Medicine(BVM) Degree from a recognized institution;
- be registered by the Kenya Veterinary Board; and
- Have a Certificate in computer applications from a recognized institution.

LEATHER DEVELOPMENT OFFICER I, JOB GROUP 'K' (10 POSTS)

Responsibilities

- Co-ordinate all activities in hides and skins leather development.
- Compile annual and monthly reports.
- Collect and promote dissemination of scientific knowledge in hides and skins.
- Provide advice to industries in leather production and processing.

Qualifications

- Be a Kenyan Citizen.
- Be in possession of minimum KCSE C mean grade or its accepted equivalent with passes in relevant subjects required for admission to a recognized university
- Have a Bachelor of Science degree course in leather technology.
- Any relevant experience in leather development will be an added advantage.
- A Certificate in computer applications skills from a recognized institution

ASSISTANT LIVESTOCK PRODUCTION OFFICER II J/G “J”

Requirements

- Diploma in any of the following disciplines: Animal Health and Production, Animal Husbandry, Dairy Science and Technology, Agribusiness, Animal Production, Farm Management, Apiculture, Range Management or Natural Resource Management from a recognized institution.
- Certificate in computer application from a recognized institution;
- Demonstrate merit and show ability as reflected in work performance and results.

ASSISTANT LEATHER DEVELOPMENT OFFICER II, JOB GROUP ‘J’ (1 POST)

Reporting to the Chief Officer, Department of Agriculture, Livestock and Fisheries, the Officer will be responsible of the following:

- Provision of advisory services on rural tannery projects, feasibility studies, tannery layout plans
- Plotting out of effective effluent treatment plants for small scale tanneries.

Requirements for Appointment

The candidate must:

- Be a Kenyan Citizen.
- Be in possession of at least KCE Division II or a mean grade of C or its equivalent with credits in relevant subjects.
- Have a Diploma in Leather Science/Technology or Animal Health/Husbandry/Environmental Science with previous hides and skins training at Certificate level.
- Any relevant experience in leather development will be an added advantage

ASSISTANT LIVESTOCK PRODUCTION OFFICER III, RANGE MANAGEMENT JOB GROUP ‘H’ (4 POSTS)

Duties and Responsibilities:

- Caring out practical demonstrations relating to livestock production;
- Accompanying extension teams during farm visits and farmers training;
- Participating in field days and agricultural shows to disseminate livestock production technologies and information;
- Collecting and collating livestock data and information for gross margins, market access and planning participating in collaborative research activities;

- Collecting livestock inputs and products samples for analysis and advising farmers on group formation, construction of farm structures and equipment's.

Requirements

For appointment to this grade a candidate must have:-

- Diploma in any of the following disciplines:- Animal Health and production, Animal Husbandry Dairy Science and Technology, Agribusiness, Animal Production, Farm Management , Apiculture, Range Management or Natural Resource management from a recognized institution ; and
- Certificate in computer applications from a recognized institution.

ASSISTANT LIVESTOCK PRODUCTION OFFICER III, ANIMAL HEALTH JOB GROUP 'H' (4 POSTS)

Duties and Responsibilities:

- Caring out practical demonstrations relating to livestock production;
- Accompanying extension teams during farm visits and farmers training;
- Participating in field days and agricultural shows to disseminate livestock production technologies and information;
- Collecting and collating livestock data and information for gross margins, market access and planning participating in collaborative research activities;
- Collecting livestock inputs and products samples for analysis and advising farmers on group formation, construction of farm structures and equipment's.

Requirements

- For appointment to this grade a candidate must have:-
- Diploma in any of the following disciplines:- Animal Health and production, Animal Husbandry Dairy Science and Technology, Agribusiness, Animal Production, Farm Management , Apiculture, Range Management or Natural Resource management from a recognized institution ; and
- Certificate in computer applications from a recognized institution.

MUNICIPALITY ADMINISTRATION

CONSTABLE ENFORCEMENT/ SECURITY WARDEN III J/G "D"

Requirement

- Must be Kenyan citizen
- Be in possession of valid Kenyan National Identity Card.

- Be physically and medically fit.
- Have no criminal records.
- Education: A minimum of Mean grade D (Plain) in KCSE or its Equivalent

Application Criteria

Applicants must furnish the Board with their applications copies of the following documents.

1. Copy of the national identify card.
2. Copies of academic and professional certificates.
3. Curriculum Vitae.
4. Fulfill the requirement of chapter (6) six of the constitution of Kenya; specifically, during interview a candidate must obtain and provide copies of the following certificates:
 - Certificate of Good Conduct from the Directorate Criminal Investigation.
 - Clearance Certificate from Higher Education Loans Board (HELB).
 - Tax compliance Certificate from Kenya Revenue Authority (KRA).
 - Clearance from the Ethics & Anti-corruption Commission (EACC).
 - Clearance from Credit Reference Bureau (CRB).
 - Registration and Clearance from relevant regulatory Professional bodies.

Applications clearly marked should reach the undersigned by close of the business on or before 28th February, 2020. Further details are available on our websites: www.isiolo.go.ke
Isiolo County Government is an equal opportunity employer, Persons with disability are encourage to Apply.

THE SECRETARY/CEO
COUNTY PUBLIC SERVICE BOARD,
P. O. Box 224 - 60300.
ISILOLO

Or

Hand delivered to the County Public Service Board Offices along Isiolo Law courts road, opposite Al Ansar playground.